

# Superior Court of the District of Columbia

CIVIL DIVISION - CIVIL ACTIONS BRANCH

## INFORMATION SHEET

\_\_\_\_\_

vs

\_\_\_\_\_

Case Number: \_\_\_\_\_

Date: \_\_\_\_\_

One of the defendants is being sued  
in their official capacity.

Name: <i>(please print)</i>	Relationship to Lawsuit Attorney for Plaintiff
Firm Name:	Self (Pro Se)
Telephone No.: _____	Other: _____
Six digit Unified Bar No.:	

TYPE OF CASE:      Non-Jury                                  6 Person Jury                                  12 Person Jury  
Demand:\$ \_\_\_\_\_                                  Other: \_\_\_\_\_

**PENDING CASE(S) RELATED TO THE ACTION BEING FILED**

Case No.: \_\_\_\_\_ Judge: \_\_\_\_\_ Calendar #: \_\_\_\_\_

Case No.: \_\_\_\_\_ Judge: \_\_\_\_\_ Calendar #: \_\_\_\_\_

NATURE OF SUIT: <i>(Check One Box Only)</i>		
<b>A. CONTRACTS</b> 01 Breach of Contract 02 Breach of Warranty 06 Negotiable Instrument 15 _____	07 Personal Property 09 Real Property-Real Estate 12 Specific Performance	<b>COLLECTION CASES</b> 14 Under \$25,000 Pltf. Grants Consent 16 Under \$25,000 Consent Denied 17 OVER \$25,000 Pltf. Grants Consent
<b>B. PROPERTY TORTS</b> 01 Automobile                                  03 Destruction of Private Property                                  05 Trespass 02 Conversion                                  04 Property Damage                                  06 Traffic Adjudication 07 Shoplifting, D.C. Code § 27-102(a)		
<b>C. PERSONAL TORTS</b> 01 Abuse of Process 02 Alienation of Affection 03 Assault and Battery 04 Automobile-Personal Injury 05 Deceit (Misrepresentation) 06 False Accusation 07 False Arrest 08 Fraud	09 Harassment 10 Invasion of Privacy 11 Libel and Slander 12 Malicious Interference 13 Malicious Prosecution 14 Malpractice Legal 15 Malpractice Medical <i>(Including wrongful death)</i> 16 Negligence-(Not Automobile, Not Malpractice)	17 Personal Injury – (Not Automobile, Not Malpractice) 18 Wrongful Death (Not malpractice) 19 Wrongful Eviction 20 Friendly Suit 21 Asbestos 22 Toxic/Mass Torts 23 Tobacco 24 Lead Paint

SEE REVERSE SIDE AND CHECK HERE      IF USED

## INFORMATION SHEET, Continued

<p><b>D. OTHERS</b></p> <p><b>I.</b></p> <ul style="list-style-type: none"> <li>01 Accounting</li> <li>02 Att. Before Judgment</li> <li>04 Condemnation (Emin. Domain)</li> <li>05 Ejectment</li> <li>07 Insurance/Subrogation Under \$25,000 Pltf. Grants Consent</li> <li>08 Quiet Title</li> <li>09 Special Writ/Warrants DC Code § 11-941</li> </ul>	<ul style="list-style-type: none"> <li>10 T.R.O./Injunction</li> <li>11 Writ of Replevin</li> <li>12 Enforce Mechanics Lien</li> <li>16 Declaratory Judgment</li> <li>17 Merit Personnel Act (OEA) (D.C. Code Title 1, Chapter 6)</li> <li>18 Product Liability</li> <li>24 Application to Confirm, Modify, Vacate Arbitration Award (D.C. Code § 16-4315)</li> </ul>	<ul style="list-style-type: none"> <li>25 Liens: Tax/Water Consent Granted</li> <li>26 Insurance/Subrogation Under \$25,000 Consent Denied</li> <li>27 Insurance/Subrogation Over \$25,000</li> <li>28 Motion to Confirm Arbitration Award (Collection Cases Only)</li> <li>26 Merit Personnel Act (OHR)</li> <li>30 Liens: Tax/Water Consent Denied</li> </ul>
<p><b>II.</b></p> <ul style="list-style-type: none"> <li>03 Change of Name</li> <li>06 Foreign Judgment</li> <li>13 Correction of Birth Certificate</li> <li>14 Correction of Marriage Certificate</li> </ul>	<ul style="list-style-type: none"> <li>15 Libel of Information</li> <li>19 Enter Administrative Order as Judgment [D.C. Code § 2-1802.03(h) or 32-1519(a)]</li> <li>20 Master Meter (D.C. Code § 42-3301, et seq.)</li> </ul>	<ul style="list-style-type: none"> <li>21 Petition for Subpoena [Rule 28-I (b)]</li> <li>22 Release Mechanics Lien</li> <li>23 Rule 27 (a)(1) (Perpetuate Testimony)</li> </ul>

For individuals not represented by an attorney: ( ) I acknowledge receipt of the Civil Actions Pro Se Handbook.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date